

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Monday, July 12, 2021

Roslyn High School – Auditorium

Immediately following the Re-Organization Meeting

Ms. Ben-Levy moved, seconded by Mr. Saffron to reconvene to the Business Meeting of the Board of Education, carried by a vote of 7-0 at 2:53 p.m.

Superintendent's Comments

Ms. Brown thanked the Board of Education for their trust and support in her, her Administration and the entire faculty and staff. She said last year was “tough” but the Board’s advice to do what was best for children and families and to follow the guidelines allowed the schools to reopen in person when other districts could not. The expectation for next year is that the students will be back full time in person. The district is currently waiting for official guidelines for the 21-22 school. Once the district receives the guidelines, Ms. Brown and the school principals will be communicating that information with the community.

Ms. Brown announced summer school is currently in session and going well. In addition, the mask guidelines have changed due to the low COVID transmission rate - students under 18 and vaccinated staff no longer need to wear masks.

Board President's Comments

Ms. Ben-Levy complimented Ms. Brown on the incredible job she did last year. She spoke of how Ms. Brown “reinvented education on the fly” and under her leadership and direction, everyone was kept safe and healthy. Ms. Ben-Levy commented on how proud she is of our students and the entire staff whose team efforts allowed the schools to remain open. On behalf of the Board of Education and community, Ms. Ben-Levy thanked Ms. Brown for her leadership during this pandemic to keep our schools open and moving forward.

Superintendent's Comments

Ms. Brown commented on the students and families who respected the rule and regulations in regard to masks and social distancing that allowed the schools to open and remain open. She thanked the community members for their support.

Recommendation to accept the minutes from the following meeting(s):
June 8, 2021 and June 24, 2021

Ms. Ben-Levy moved, seconded by Mr. Saffron , carried by a vote of 7-0, to accept the minutes for June 8, 2021 and carried by a vote of 6-0 (Mr. Seinfeld abstained) to accept the minutes of June 24, 2021.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

Parent - Nicole Savariego commented that her primary concern is the current CDC guidelines for vaccinated students under the age of 18 and vaccinated teachers do not have to wear masks. Her concern is creating a two-tiered system within the school district. What will that look like predominately in the High School and Middle School because those are the students who have the opportunity to get the vaccine and how it will impact the children.

Ms. Brown responded the school district follows New York State guidelines. Guidelines currently read for summer sessions only - individuals 18 and younger do not have to wear masks and vaccinated adults do not need to wear a mask. We have to let our staff know that unvaccinated staff should wear masks. She is currently waiting for the guidelines to make decisions. Once the guidelines are released she will have a discussion with the Board of Education and the community.

Debra Danzinger questioned when will the new principal for Harbor Hill School be hired.

Ms. Ben-Levy made a motion to accept the agenda and agenda addendum as a consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Saffron carried by a vote of 7-0; to approve a consent agenda and addendum.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3 BE IT RESOLVED that the Board of Education hereby approves the Fifth Amendment to the Superintendent’s contract between the Board of Education and Superintendent of Schools, Allison Brown, and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Board President to execute said Fifth Amendment on behalf of the Board of Education.

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
Repl. Item #8 on OrigP.1	Melissa Maher	Probationary Appointment	Teaching Assistant (J. Tacopina)	EH HS	9/1/21	Prob. Ends 8/31/2025*	Special Education	Grade 1 Step 1** per RPA contract
		Delete #37 on Orig. P.1						
		Delete #43 on Orig. P.1						
		Delete #81 on Orig. P.1						
		Delete #85 on Orig. P.1						
119	Michelle Hazen	Probationary Appointment	Elementary Principal (J. Kemler)	HH	7/13/21	Prob. Ends 7/12/2025*	Elementary Principal	SDL, SBL, Nursery, Kindergarten, Childhood Ed Gr 1-6, \$167,000 Per RASA Contract

P.2 Classified

Item	Name	Action	Position / Replacing	Class	Type of Appt	Lo-cation	From	To	Tenure Area	Certification Class / Step Salary
Repl. Item #2 on Orig P.2	Denis Brazil	Resig-nation	Head Custodian II Maintainer			Maint		7/9/21 (last day of employment)		

BUSINESS/FINANCE:

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Herricks School District
Services: District of Location Special Education Services for IEP service requirements for one student residing in Roslyn attending private school in Herricks for 2019-2020
Fees: Total estimated to be \$6,114.83

Recommendation to **extend** the following contract [(ii) which was first approved by the Board of Education on July 18, 2019 (item B.10, Bid# 19/20-35C), and extended on July 16, 2020 (item B.1. (iv)) in order to renew:

- (ii) *Contractor: Courier Printing Corp.
Services: Printing of Adult Education Fall 2021 and Spring 2022 Catalogues 2021-22 school year
Fees: Total estimated to be \$12,418.00

Recommendation to **extend** the following contract [(iii) which was first approved by the Board of Education on July 18, 2019 (item B.10, Bid# 19/20-35C), and extended on July 16, 2020 (item B.1. (vi)) in order to renew:

- (iii) *Contractor: The Marsid M & M Group
Services: Printing of Course Offering Books and Commencement Booklets 2021-22 school year
Fees: Total estimated to be \$4,125.00

B.2. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
5510-168-03-9000-303	TRANS PARTTIME BUS	\$180,000.00
2110-140-09-9000-303	TCHG SAL SUBS MS	\$35,000.00
	Subtotal	\$215,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-9000-307	PRIVATE SCH TUITION	\$70,000.00
2070-153-03-9000-301	TCHR SAL, PROF DEV	\$10,000.00
1621-163-03-9000-303	MAINT SAL ADDL	\$60,000.00
1620-163-03-9000-303	CUSTOD SAL SUPLM	\$75,000.00
	Subtotal	\$215,000.00

REASON FOR TRANSFER REQUEST: To cover costs associated with out-of-district placement, increased professional development for teachers, and work done on capital projects by district employees.

B.3. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-9000-310	CUST SUPP – DIST	\$20,712.26
	Subtotal	\$20,712.26

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-421-03-9000-310	CARTING – DIST	\$20,712.26
	Subtotal	\$20,712.26

REASON FOR TRANSFER REQUEST: To cover costs associated with higher than expected carting fees from this year's bid.

B.4. Recommendation to approve a payment in the amount of \$37,923.98 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 05/31/2021.

B.5. Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Science Lab PCO #4: RENU Proposed Change Order #4 (High School) in order to provide 2" x 12" bluestone cap stones and set on the existing 8" greenhouse foundation brick wall, including labor to remove the top course of brick and remove debris. The estimated additional cost will be \$5,573.00.

B.6. Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Science Lab PCO 5: RENU Proposes Change Order #5 (High School) in order to saw cut a 3' x 3' opening in the existing floor slab in the HS Greenhouse Prep Room to accommodate a new floor hatch, including labor to remove the concrete and install the new hatch. The estimated additional cost will be \$3,001.00.

- B.7.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Science Lab PCO 6: RENU Proposes Change Order #6 (High School) in order to saw cut a 3' x 3' opening in the existing floor slab in HS room #127 to accommodate a new floor hatch, including labor to remove the concrete and install the new hatch. The estimated additional cost will be \$3,430.00.

- B.8.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Science Lab PCO 7: RENU Proposes Change Order #7 (High School) in order to saw cut an additional 2' x 75' in the existing floor slab for modified plumbing repair work, including labor to remove the concrete, install a vapor barrier, drill and dowel, and infill the trench with 4000 psi concrete. The estimated additional cost will be \$13,267.00.

- B.9.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Science Lab PCO 8: RENU Proposes Change Order #8 (High School) in order to water jet and clean out an existing 4" acid waste line to exterior neutralization tank. The estimated additional cost will be \$4,008.00.

- B.10.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue

the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Science Lab PCO 9: RENU Proposes Change Order #9 (High School) to provide labor and necessary materials to remove existing acid waste riser piping and replace/install with new 4" piping for drainage in the HS science rooms. The estimated additional cost will be \$7,196.00.

- B.11.** Recommendation to approve a pending change order as indicated below. It is understood that: 1) the work of the change orders is required in order to continue the projects and meet the projected completion date; 2) a formal change order prepared by the architect and executed by the architect and the construction manager and the contractor will be subsequently presented for formal approval by the board of education and executed by the board president at a future meeting; and 3) the amount estimated for these change orders will be the maximum allowed unless specifically approved by the BOE when the formal change order is presented.

HS Science Lab PCO 10: RENU Proposes Change Order #10 (High School) to provide 75' of new 4" acid waste piping in HS Science rooms #130 & #131 including labor and materials to excavate trenches, replace pipe and backfill the trenches. The estimated additional cost will be \$41,585.00.

- B.12.** Recommendation by Craig Johanson, Middle School Principal, to declare as obsolete the attached item which is no longer of use in the district. It is not functioning and cannot be repaired. This item should be either sold as scrap or discarded, whichever is deemed more appropriate. **(Attachment B.12.)**
- B.13.** Recommendation to accept, pursuant to receipt by Allison Brown, Superintendent of Schools, a gift from the Heights PFA, in the total amount of \$10,000.00 to be appropriated to H1620.293.06.20HT to be used to reimburse part of the expense of purchasing playground equipment, with the understanding that this increase in appropriations is the result of unanticipated revenue.

Addendum

- B.14.** BID: DRIVER'S EDUCATION ROAD INSTRUCTION SERVICES BID 21/22-09R*

Bid mailed – June 25, 2021 Bid advertised – July 2, 2021

Bid opened – July 12, 2021

Number of invitations to bid mailed - 5

Number of bids received - 1

Recommendation: That, award based on low cost satisfactorily meeting specifications be made to **Bell Auto School, Inc. 251 East Shore Rd. Manhasset, NY 11030** for the amount of \$365.00 per student (4 students per car) or \$380.00 per student (2 or 3 students per car). (approx. 144 students)

Estimated total cost is within budget allocation for the 2021-2022 budget. **(Attachment B.14.)**

**This contract for the 2021-2022 school year is subject to the Governor's order regarding New York State school closure and is contingent upon local, state, and federal COVID-19 regulations.*

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on 3/16, 3/22, 4/12, 4/19, 6/22 and 6/23/2021.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on 3/16, 3/18, 3/25, 4/12, 4/14, 4/20, 4/26, 4/29, 5/12, 5/13, 5/14, 5/17, 5/18, 5/21, 5/24, 5/25, 5/27, 6/3, 6/4, 6/7, 6/9, 6/10, 6/11, 6/14, 6/15, 6/16, 6/17, 6/18, and 6/24/2021.

C&I.3 Recommendation to enter into an agreement with Project Lead the Way, Inc. for the 2021-2022 school year, subject to the terms and conditions of an agreement between the parties to be approved by District counsel.

The Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement on behalf of the Board of Education.

BOARD OF EDUCATION

BOE.1 BE IT RESOLVED that the 2021-2022 Board of Education goals are hereby adopted.

Ms. Ben-Levy moved, seconded by Mr. Saffron and carried by a vote of 7-0, to approve the Personnel Agenda Items P.1- P.3, Addenda P.1 – P.2, Business/Finance Agenda Items B.1 – B.13, Addendum B-14, Curriculum and Instruction Agenda Items C&I.1 – C&I.3, and Board of Education Agenda Item BOE.1 as a consent agenda

Ms. Ben-Levy announced the appointment of Michelle Hazen as principal of the Harbor Hill School.

Ms. Hazen thanked the Board of Education for this opportunity of her appointment as

Harbor Hill's next principal. She stated, "I will do whatever it takes and I will not let you down".

Ms. Brown announced that now that we have a principal the search for an Assistant Principal would begin.

Public Comments #2

Sara Goldberg, Parent, thanked the Board for their efforts this pass year and said she was very appreciative of everything the Board had done for our children and us.

Ms. Goldberg expressed her concern about possible contingency plans for the High School and Middle School.

Ms. Brown stated, "The district's number one goal is that everyone gets into the buildings." She explained that in the case of an emergency the district might have to go remote.

Debra Danzinger, Parent, commented on the need to have the guidance counselors in the school building for the coming year. In addition, she expressed her concern with back-to-back quarantines. What are the plans if students need to go into quarantine?

Paige Vlahopoulos, Student, commented on:

- How will the after school activities and clubs be handled.
- Will masks be required and enforced.
- Mental health issues in the High School

Ms. Ben-Levy responded to these comments. For after school activities- reach out to Ms. Murphy, High School Assistant Principal. Mask requirements - will be based on guidance from the CDC and New York State. Mental Health – the District has made a huge commitment to deal with both mental health and physical health of the students and families.

Elizabeth Schmidt, Parent, commented on the reopening plans and the issue of space in the school buildings.

Adjournment

There being no further business to come before the Board of Education Ms. Ben-Levy moved, seconded by Mr. Saffron, carried by a vote of 7-0, to adjourn at 3:30 p.m.

Respectfully submitted,
Nancy Carney Jones

**Nancy Carney Jones
District Clerk**